



FAQ's COVID-19 Protection Framework

How does the COVID-19 Protection Framework (traffic light system) affect me as a user of your facility?

Anyone aged 12 or over will need to present a My Vaccine Pass or an official medical exemption to a staff member to be verified before entering.

Will I have to show My Vaccine Pass every time I walk in the door?

If you are attending an event or conference, your information will be stored for the duration of the event or conference.

Do I still have to scan the QR code or sign in, and wear a face covering?

Yes, you are still required to scan your QR code for signing in. According to government guidelines under the new traffic light system, face coverings are required in common areas of the building

Why has Napier Conferences & Events decided to opt into the traffic light system?

We have carefully considered the implications of the traffic light system on our business and team, as the safety and wellbeing of customers, staff and communities is of top priority.

The Napier War Memorial Centre and Napier Conferences and Events are managed by Napier City Council. Council has health and safety obligations to staff, contractors, suppliers and general members of the public. COVID-19 poses a very real and serious risk, and those health and safety obligations means it must take reasonably practicable steps to manage and minimise that risk.

Being the type of business we are, if we chose not to ask people for proof of vaccination under the new traffic light system of 'Green', we would have restrictions on services and the number of people allowed into our venue limited to 100. At 'Amber' and 'Red' levels, we wouldn't be able to operate at all.

Will Napier Conferences & Events staff be vaccinated?

Yes

What public health measures will continue under this new framework?

There are a number of measures we have in place to ensure the safety and wellbeing of our customers, team members, and communities. Some of these include:

- COVID-19 Sanitizing Stations at entrance to venue
- QR code scanning for all visitors to the facility
- Face masks required for all those visiting the facility, and wearing in all common areas
- Implementation of a robust contact tracing log for all staff, suppliers, contractors and anyone else coming into our venue.
- Creating event floor plans to ensure there can be 1m physical distancing between people



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- Implementation of social distancing floor markings and stanchions at entrance to venue.
- Regularly disinfecting surfaces and increasing the level and frequency of cleaning bathrooms and disposal procedures for rubbish bins
- PPE equipment that will be used by our staff in certain instances – for example, during regular bathroom cleans.

For our full outline of how we're ensuring the safety of our clients, team and community, please refer to this information on our website: <https://www.napierconferences.co.nz/about/news/article/11>

What if I am unvaccinated?

Staff have the right to refuse entry to people who cannot show a vaccination certificate or official medical exemption. Businesses which have opted in to the traffic light system but fail to check certificates or exemptions can be fined up to \$12,000, or \$15,000 if the Courts impose a fine.

If, under the new traffic light system, this makes our event unable to be run are we liable for any cancellation costs and would we receive a refund of any monies paid to date?

At Orange and Green level the standard cancellation fees will apply as per our Conditions of Hire Agreement. If the event is cancelled in Red level (due to another COVID outbreak) this will be on a case by case basis.

Who will be responsible for scanning and checking My Vaccine Pass? Will you have the appropriate equipment for this?

The staff at Napier Conferences & Events have the New Zealand Pass Verifier App on their phones and will work with the Event Organiser to ensure everyone entering the venue is scanned and verified as double vaccinated.

What if there are some delegates attending who can't provide a My Vaccine Pass or official medical exemption. Do you have the means to facilitate virtual/digital attendance?

Yes, we are able to work with our clients to have an appropriate set up that will work for you and your delegates. Please talk with our team to discuss further.

Where can I find more information on how the traffic light system works?

For general information, and any updates visit <https://covid19.govt.nz/alert-levels-and-updates/covid-19-protection/>